

## ARIZONA PRIORITY TRAINEE LIST

Beginning in the 2015 fire season, the SWCG will implement a Priority Trainee Program. To work in concert with this, the state will be implementing an Arizona State Priority Trainee Program for positions that are not included in the SWCG Program. The Az State list will not conflict with any positions identified in the SWCG list. The position included in the AZ State Program have been identified by the AFCA trainee committee as a needed positions for the development of individuals, to build up home unit and state capacity as well as to streamline the ordering process for those positions. This program, like the SWA list, will provide an avenue to mobilize priority trainees to support state and interagency incidents nationwide.

### Definition of a Priority Trainee

This designator reflects someone serving in a trainee position that is in critical need of receiving on the job training (i.e. wildland assignments) to: 1) fill critical incident management positions, 2) career development.

Examples of a priority trainee are listed below.

1. Critical Incident Management Positions – The Arizona State Fire Chiefs Association has identified critical incident management positions. These are ICT4, PIOF, SOFR, HMGB, BCMG, EQPM, ORDM. Reference the table below for all positions included in the Priority Trainee Program.
2. Career Development – Established Individual Development Plans (IDP's) for future advancement

POSITIONS Identified for Priority Trainee List are as follows:

Command Gen. Staff	Air Operations	Operations	Logistics	Planning	Finance	Prevention Investigation
ICT4	HECM	HEQB	BCMG	FOBS	EQTR	INVF
PIOF	HMGB	STEN	EQPM		PTRC	
SOFR			ORDM			

### Performance Evaluations and Task Books

Training Specialists (TNSP) are responsible to document each assignment for a Priority Trainee including: PTB percentage completed and ensure completion of a Performance Evaluation.

### ROSS Availability

Priority Trainees will be mobilized according to the highest priority Available trainee. If showing unavailable in ROSS, they will not be called for an assignment. Any trainees identified and nominated for the program should be reasonably available for 1 or more assignments throughout the season. Those trainees who do not take assignments may be subject to a lower priority as lists are re-prioritized throughout the season. Trainees are responsible to appropriately status themselves in ROSS.

### Mobilization Process

The priority trainee list will be utilized for local, GACC and National mobilization for the identified positions.

## **Nomination Process and Timelines:**

Priority Trainee Nomination forms can be found on the Arizona State Forestry site <https://azsf.az.gov/> and on the WildfireAZ site <http://www.wildfireaz.com/>

Submit the nomination form and ALL position taskbook pages to the AZSF Training Specialist (Susan Burger) at the following email address: [azredcards@azsf.gov](mailto:azredcards@azsf.gov) by February 28<sup>th</sup>.

## **Timeframe**

Open nomination period for Priority Trainees: February 2<sup>nd</sup> - February 28<sup>th</sup>

AFCA trainee committee prioritize lists: March 1<sup>st</sup> – March 15<sup>th</sup>

Compile list and post on AZSF web site: March 15<sup>th</sup> – March 30<sup>th</sup>

NOTE: IF CANDIDATES RATE SAME SCORE AFCA TRAINING GROUP WILL DETERMINE RANKING.

The Arizona State Priority Trainee Program is the primary tool being utilized for career development, succession planning for incident response, and dispatch capacity as we develop the future of incident management in the State and the Southwest.